Parent Communications Flow Chart

First Point of Contact

Form Tutors/Class Teachers via Email Email acknowledged in 2 working days Detailed response in 3 working days

No Response

Second Point of Contact

Forward original email to Head of Year or Director of
Teaching and Learning
Email acknowledged in 2 working days
Detailed response in 3 working days

Heads of Year

Year 7 - dphillips@mhs.potteries.ac.uk Year 8 - cjones@mhs.potteries.ac.uk Year 9 - mfaulkner@mhs.potteries.ac.uk Year 10 - pyeomans@mhs.potteries.ac.uk Year 11 - bstokes@mhs.potteries.ac.uk

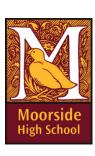
Directors of Teaching and Learning

Art and Innovation - Istones@mhs.potteries.ac.uk
Culture and Communities - jwoolliscroft@mhs.potteries.ac.uk
English - emorley@mhs.potteries.ac.uk
Humanities - chughes@mhs.potteries.ac.uk
Maths - cmickleburgh@mhs.potteries.ac.uk
Performance - Igoodfellow@mhs.potteries.ac.uk
Science - mjohnson@mhs.potteries.ac.uk
Technology and Futures - aqayyum@mhs.potteries.ac.uk

No Response

Third Point of Contact

Forward emails to the admin office office@mhs.potteries.ac.uk
Email acknowledged in 2 working days
A timeline for resolution will be provided



Departments of Teaching & Learning

English

Language

Literature

•

Maths

Maths

Further Maths

Science

Physics

Chemistry

Biology

Technology and Futures

Computing

ICT

Business Studies

ı

Art and Innovation

DT

Engineering

• Art

• Health and Social Care

Perfomance

PΕ

Music

Drama

Film Studies

Culture & Communities

German

Fench

Travel & Tourism

Humanities

History

Psychology

Geography

Religious Studios

Citizenship

