

READY CARD

The R.E.A.D.Y. Card has been designed to support our high expectations and help students develop positive habits that enable them to get the very best from their education.

R.E.A.D.Y. stands for:

Respectful
Equipped
Apppearance
Dressed Correctly
Your Best Effort



The R.E.A.D.Y. CARD form includes a header with the school logo, a title 'R.E.A.D.Y. CARD Are you READY?', and a vertical list of expectations: RESPECTFUL, EQUIPPED, APPEARANCE, DRESSED CORRECTLY, and YOUR BEST EFFORT. Below this are fields for 'Name:' and 'Form:'. A section titled 'Reasons for a cross (staff use only)' lists six items: Uniform / appearance, Missing equipment, Coat on indoors, Trainers / footwear, Laptop not charged, and Chewing gum / eating in the classroom. There are three empty boxes for recording crosses. At the bottom, two boxes state: '3 CROSSES = 5 minutes with your Form Tutor (at the end of the school day)' and 'NO CARD / LOST CARD = 5 minutes with your Form Tutor (at the end of the school day)'. The footer says 'Keep it with you. Be ready.'

Each student is issued with a R.E.A.D.Y. Card and they should keep it with them throughout the school day. A member of staff may record a cross on the card if a student is not meeting one of our expectations. Examples include:

- Incorrect uniform or appearance
- Missing equipment
- Wearing a coat indoors
- Inappropriate footwear
- An uncharged laptop
- Chewing gum or eating in classrooms

Students who receive **three crosses** during the day will spend **five minutes with their Form Tutor** at the end of the school day to reflect on expectations and discuss how they can improve. Students who do not have their card with them, or who lose their card, will also spend **five minutes with their Form Tutor**.

The aim of the R.E.A.D.Y. Card is not to punish students, but to promote responsibility, organisation, and readiness for learning. By encouraging students to be respectful, well-equipped, correctly dressed, and fully engaged, we can create the best possible environment for learning.

We would greatly appreciate your support in ensuring your child arrives at school each day with the correct equipment, in full uniform, with a charged laptop, and ready to give their best effort.

Thank you for your continued support. We look forward to working together to ensure every student is **R.E.A.D.Y.** every day.