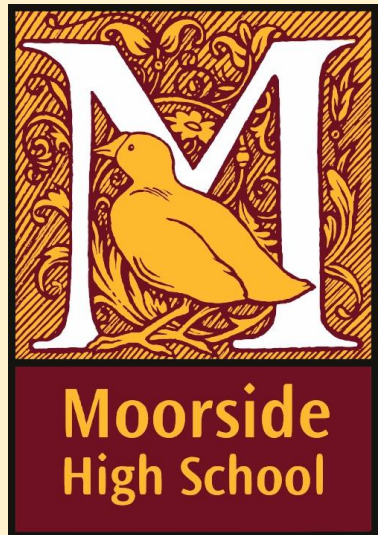


Why and how are we becoming a mobile free school?



Creating a Calm, Safe, and Focused Learning Environment for Students

Focus Area	Impact of a Mobile-Free School
Learning and Attention	Fewer distractions, improved concentration, higher engagement in lessons
Mental Health	Reduced screen time, lower anxiety, improved wellbeing
Safety	Decrease in cyberbullying and inappropriate phone use
Relationships	Stronger face-to-face communication and social skills
School Culture	Calmer environment, improved behaviour and attendance

What the Department for Education (DFE) Says

“Schools should be mobile-free environments by default”

What This Means at Moorside High School

No access to phones during the school day

- **Lessons,**
- **Between Lessons (transitions)**
 - **Breaktime**
 - **Lunchtime**

Change of the school day times

- 8.40 - 9.10 - Reg (Phones handed in)
- 9.10 - 10.10 - P1
- 10.10 - 11.10 - P2
- 11.10 - 11.25 - Break
- 11.25 - 12.25 - P3
- 12.25 - 13.20 - P4
- 13.20 - 14.00 - Lunch
- 14.00- 14.55 - P5
- Reading 14.55 - 15.10 (Phones collected)

Mobile Phone Storage Box



Year: The Best Staff of 2024

Date: Wednesday 4th December

PT: CPD Crew

Member of staff: Mrs Somerfield

Collection Forms

1	2	3	4	5	6	7	8	9
Dayne Meakin	Emma Grant	Laura Thomas	Justin Parkinson	Santa Claus	Lucy Wilkes	Sarah Sheldon	Andy Fitzgibbon	Nic Whiston
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Form: 10JS w/c: 1/9/26 Member of staff: Mrs Somfield

Name	Mon	Tue	Wed	Thur	Fri	Name	Mon	Tue	Wed	Thur	Fri	Name	Mon	Tue	Wed	Thur	Fri
1 Santa Claus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Andy Fitzgibbon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Emma Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Dayne Meakin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Sarah Sheldon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Laura Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Laura Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
8 Nic Whiston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
9 Lucy Wilkes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

	Mon	Tues	Wed	Thur	Fri
FORM TUTOR seen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 nd eyes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Phone handed in	<input checked="" type="checkbox"/>
No Phone	<input checked="" type="checkbox"/>
Phone handed back	<input type="checkbox"/>
Absent	Leave blank

Morning Form Routine: Mobile Phone Collections



Allocation

All students will be assigned to a numbered slot (same all year). Numbers displayed on the box.
New pupils added to end of the list.



Collection

Register completed first.
Phones placed in slot.
Form Tutor completes the check sheet

- Phone
- No phone
- Absent



Check

Box runners verify the sheet, second check the system and sign of the sheet.



Storage

Box runners take the boxes to the secure room to ensure safe storage of all devices.

Ensures consistency, accountability, and safe handling of all devices

Afternoon Form Routine: Mobile Phone Return



Collection

Boxes collected from secure room by box runners and taken to fomr rooms.



Verification

Form tutors highlight once the phone has been collected by the student.



Return

Students collect from their slot.
Students who were late go to the late room to collect phone after form time and those on detention, phones will be taken to the detention by the staff member.



Final Check

Boxes empty, any left over phones taken to main reception, box left in the form room ready for the next day.

Late Arrivals: Mobile Phone Procedure

Arrival

In school after 8:40, students go directly to the late room.

Late Room

In the late room students follow the same process and complete punctuality intervention.

Storage

Same protocols.

Collection

After the final bell at 3.10 students go to the late room and collect their phones at 3.15.

Early Collection & Late Arrival (After 9:10)



Early Collection

Sign out at main reception and phone will be returned by staff.



After 9:10

Report to main reception sign in and hand phone in.



Storage

Stored at reception secure protocols followed in safe room.



Collection

End of day pickup from main reception - Unless student is late for no reason this will go into the late box.

Collection points: Form rooms | Late room | Main reception

Late Sign In

- 8.41 - 9.10 - Sign in at the late room Hut 1 and Hut 2.
- After 9.10 - Sign in at main reception.
- Early sign out – Main reception – All phones stored securely there and handed back.

Intervention

- If a student has an intervention, a meeting, a safe space, alternative form time they must report to form time first to hand in their phone and then attend.

Non Compliance

- If a student states they don't have a phone, where possible and appropriate, RESET will search them randomly.
- Students who are caught having a phone on them will be isolated in line with the behaviour policy.
- If a student is caught with the phone it will be handed into main reception and parents must collect by 4pm, the student cannot collect it at the end of the day. If this is not possible the phone will be secured securely at school.
- If a student refuses to hand the phone over, we will follow our behaviour policy.

Please remember

- Students and yourselves will be anxious about the change so be positive and reassuring about the why.
- We are trying to support their mental health, learning and social skills.
- Some students will try and hide their phone, any reports of this will be investigated immediately.

Roll-out plan

- Staff CPD on the 9th June.
- School run through on the 13th and 14th July – we ask that you prepare students for this.
- Students and staff from the 10th June will go through the process in form times as a practice.
- Student assemblies/practices leading up to the 13th.

Please ensure you have scanned the QR code to take you to our website/mobile phone section.

Questions are welcome to our SLT until 6pm.

FAQ

- 1. Why has the school introduced a no mobile phone policy?
- 2. When does the mobile phone ban apply?
- 3. How will the school manage students' mobile phones?
- 4. Can my child bring a mobile phone to school at all?
- 5. What happens if a student is caught using their phone during school hours?
- 6. How will I contact my child in case of an emergency?
- 7. What if my child needs to contact me during the school day?
- 8. Will my child be disadvantaged by not having access to their phone during school hours?
- 9. What if my child has a medical condition that requires phone access?
- 10. How will this policy impact my child's social interactions?
- 11. Are there exceptions for special events or school activities?
- 12. How will the school ensure that the policy is enforced?
- 13. How can I support the school in implementing this policy?
- 14. What if my child walks home alone and needs their phone for safety reasons?
- 15. Is the school providing alternative technology for learning or communication?
- 16. Will their mobile phone be safe in school?
- 17. What happens if I need to collect my son/daughter during the school day, will they be able to get access to their mobile phone?
- 18. Will staff be able to use their mobile phones?
- 19. Will my child be searched if they haven't handed a phone in?
- 20. Can my child leave their phone at home?

While this system is carefully managed, parents and students should be aware that bringing a mobile phone into school is at the owner's own risk. The school cannot accept liability for any loss, theft, or damage to mobile devices.