

Parent Communications Flow Chart

First Point of Contact

Form Tutors/Class Teachers via Email
Email acknowledged in 2 working days
Detailed response in 3 working days

No Response

Second Point of Contact

Forward original email to Head of Year or Director of Teaching and Learning
Email acknowledged in 2 working days
Detailed response in 3 working days

Heads of Year

Year 7 – dphillips@mhs.potteries.ac.uk
Year 8 – pyeomans@mhs.potteries.ac.uk
Year 9 – mfaulkner@mhs.potteries.ac.uk
Year 10 – medwards@mhs.potteries.ac.uk
Year 11 – cjones@mhs.potteries.ac.uk

Directors of Teaching and Learning

Art and Innovation – sjennings@mhs.potteries.ac.uk
Culture and Communities – aqayyum@mhs.potteries.ac.uk
English – emorley@mhs.potteries.ac.uk
Humanities – khulme@mhs.potteries.ac.uk
Maths – cmickleburgh@mhs.potteries.ac.uk
Performance – lgoodfellow@mhs.potteries.ac.uk
Science – mjohnson@mhs.potteries.ac.uk
Technology and Futures – aqayyum@mhs.potteries.ac.uk

No Response

Third Point of Contact

Forward emails to the admin office
office@mhs.potteries.ac.uk
Email acknowledged in 2 working days
A timeline for resolution will be provided

Departments of Teaching & Learning

- English
- Language
- Literature

- Maths
- Maths
- Further Maths

- Science
- Physics
- Chemistry
- Biology

- Technology and Futures
- Computing
- ICT
- Business Studies

- Art and Innovation
- DT
- Engineering
- Art
- Health and Social Care

- Performance
- PE
- Music
- Drama
- Film Studies

- Culture & Communities
- German
- Travel & Tourism

- Humanities
- History
- Psychology
- Geography
- Religious Studies
- Citizenship