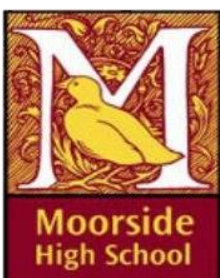




Moorside High School

Careers (Provider Access) Policy

rev. May 2026



Date Reviewed: May 2026

Date of Next Review: May 2027

Reviewed by: Quality of Education Governors

Engage and Achieve

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and the updated Provider Access Legislation (PAL) enacted in January 2023.

Student entitlement

Students in years 7 - 11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

The updated PAL specifies schools must provide at least four encounters with approved providers of apprenticeships and technical education for all their students:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend

This legislation is a key mechanism to further help learners understand and take-up, not just apprenticeships, but wider technical education options such as T-Levels and Higher Technical Qualifications.

Management of provider access requests

Procedure

A provider wishing to request access should contact Nicola Bell, Assistant Headteacher OR Lee Gordon, Careers Adviser at Moorside High School, Cellarhead Road, Werrington, Stoke-on-Trent, ST9 0HP. Tel: 01782 551200. Email: nbell@mhs.potteries.ac.uk or lgordon@mhs.potteries.ac.uk

Opportunities for access

All students, parents and families have access to a Level 6 qualified Careers Advisor. The adviser attends Parents Evenings, GCSE Pathways Evening and is available for individuals and families to book appointments. Please contact Lee Gordon using the details above.

Students may contact Mr Gordon via lunch time/break time drop ins, by email and through form tutors.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Office, which is managed by the named contact. The Careers Office is available to all students at lunch times as well as during careers appointments etc.

Careers information, prospectuses etc can be handed out during a.m. registrations through L Gordon visiting form groups OR at the end of an assembly/provider talk.

All students participate in a PSHE lessons with units in each Year group focussed 'Life Beyond School' which have a specific focus on careers education covering the topics listed below.

Life Beyond School

Year 7

Managing Change - 01 - What is PSHE?

Managing Change - 02 - Getting to Know People

Managing Change - 03 - What is a Community

Managing Change - 04 - Careers and Your Future

Managing Change - 05 - Sleep and Relaxation

Managing Change - 06 - Financial Education

Managing Change - 07 - Transition Points in Your Life

Year 8

Proud to be me - 01 - Employability & Enterprise Skills

Proud to be me - 02 - Proud to be me

Proud to be me - 03 - Careers and Aspirations

Proud to be me - 04 - Self Esteem and the Media

Proud to be me - 05 - The Importance of Happiness

Proud to be me - 06 - What Makes Me Angry

Proud to be me - 07 - Exploring Careers

Year 9

Essential Life Skills - 01 - From Failure to Success

Essential Life Skills - 02 - Assertiveness

Essential Life Skills - 03 - First Aid

Essential Life Skills - 04 - Saving and Managing Your Money

Essential Life Skills - 05 - Labour Market Information

Essential Life Skills - 06 - Finance, Budgeting and Employment

Essential Life Skills - 07 - Social Media and Online Stress

Year 10

Rights and Responsibilities - 01 - Insta and TikTok Generation

Rights and Responsibilities - 02 - Targeted Advertising and Your Data

Rights and Responsibilities - 03 - What is Marriage

Rights and Responsibilities - 04 - Rights and Responsibilities

Rights and Responsibilities - 05 - Consumer Rights

Rights and Responsibilities - 06 - Employment Rights

Rights and Responsibilities - 07 - Exploring a Pay Check

lesson

Your Future and Beyond - 01 – Work Experience Preparation

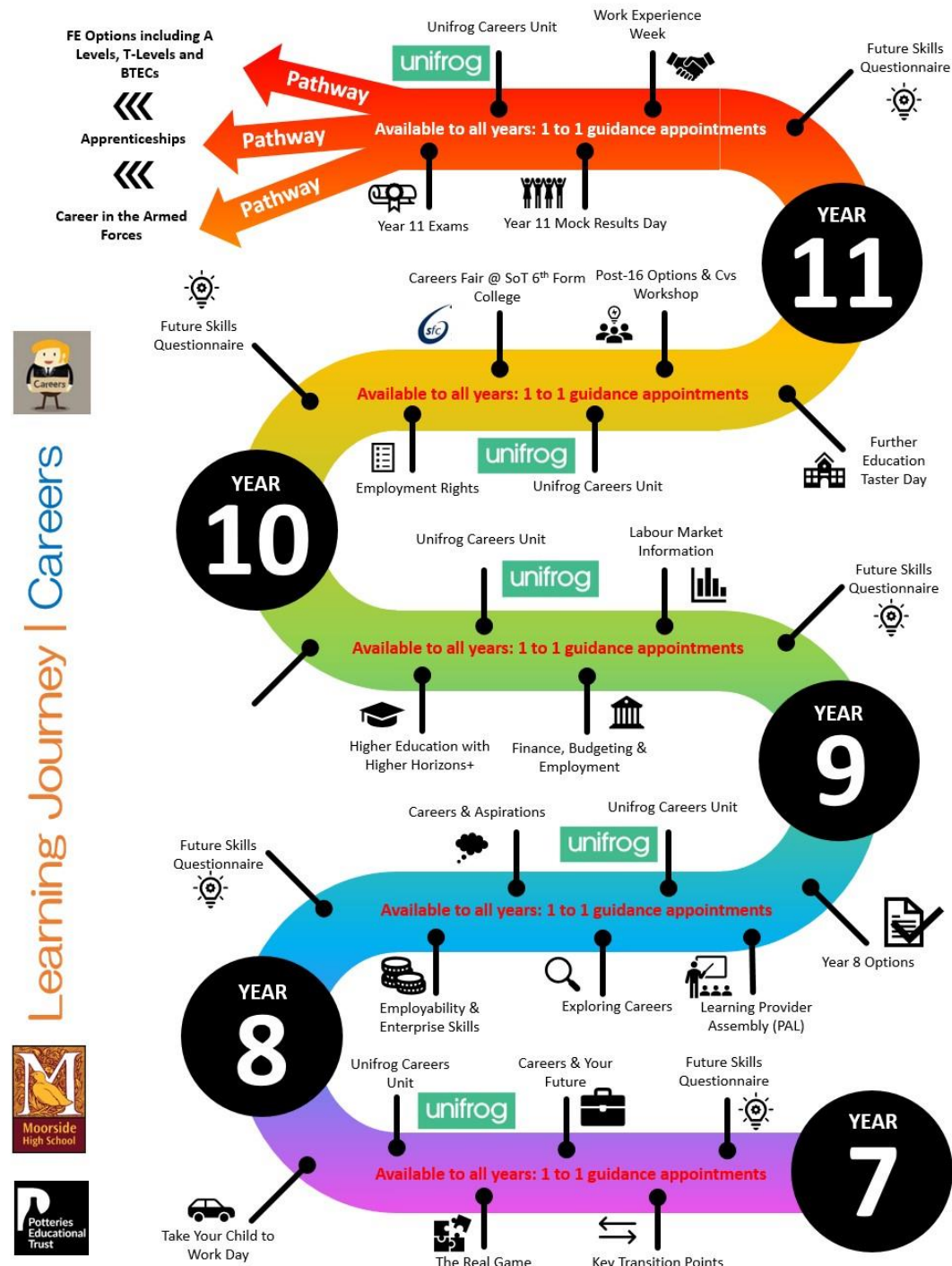
Your Future and Beyond - 02 - Post 16 Options

Your Future and Beyond - 03 - Exam Stress and Anxiety

Your Future and Beyond - 04 – Work Experience Debrief

Your Future and Beyond - 05 - CV Writing/Interview Skills

Other events and visits take place during the academic year. Our Careers learning journey outlines the key events during each year group.



Our weekly PSHE lessons (Wednesday AM for all year group), Parents Evenings and assemblies (8.50 a.m. until 9.10 a.m daily) offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year, so providers need to contact the staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Access to students will be granted on the understanding that the information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.